

THE MENTAL HEALTH ASSOCIATION OF SOUTHEASTERN PENNSYLVANIA
JOB OPPORTUNITIES

WEEK OF AUGUST 25, 2008

PERSONAL CARE HOME ADVOCATE- We C.A.R.E.

Description: FT (37.5 hrs.) and PT (20 hrs.) positions available. The Personal Care Home Advocate provides individual advocacy services to consumers of both personal care homes and the community, which include individual casework, outreach, education and participation in new or ongoing advocacy initiatives. In addition, he/she provides technical assistance to staff and administrators of personal care homes in appropriate provision of service to residents.

Location: 1211 Chestnut Street

Qualifications: High school diploma or GED and one to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment.

Contact Information: Please send resumes w/cover letter to: Human Resources, 12th floor, 1211 Chestnut Street, Philadelphia, PA 19107 or e-mail to: hr@mhasp.org. No phone calls please.

SHELTER MONITOR – CONNECT-BY-NIGHT

Description: PT position. This position is located in Delaware County. The Shelter Monitor for Connect-By-Night emergency shelter provides supportive services for persons who are homeless. This is an overnight, awake position. The Shelter Monitor effectively deals with crisis situations including medical and psychiatric emergencies, problems with premises and accesses resources of the mental health system and the community. He/she is able to work independently and interact effectively with participants of the program. Must maintain strict confidentiality regarding the names and information about residents and obtain releases where appropriate. Other related duties.

Location: Long Lane, Upper Darby

Qualifications: High school diploma or GED. One to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment.

A valid driver's license in good standing and certified in Standard First Aid/CPR are required.

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PEER SPECIALIST – MONTGOMERY COUNTY PEER RESOURCE CENTER

Description: FT (37.5 hrs.) The Peer Specialist understands the recovery principles and the stages of change. She/he effectively deals with crisis situations including medical and psychiatric emergencies, homelessness and accesses resources of the mental health system and the community. The Peer Specialist also engages consumers in daily goal planning and encourages consumers to become involved in building community supports and to participate in advocacy groups. Maintains strict confidentiality at all times. Other related duties.

Location: DeKalb Street, Norristown

Qualifications: High school diploma or GED. One to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment. Certified in Standard First Aid/CPR.

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TARGETED CASE MANAGER – ACCESS

Description: FT (37.5 hrs.) The Targeted Case Manager will provide targeted case management services to consumers who need help with obtaining resources and services in the community, moving toward the most independent living situation possible, including planning and carrying out changes in the consumer's life.

Location: Parkside Avenue, Philadelphia

Qualifications: Bachelor's degree with major course work in one of the following areas: sociology, social work, psychology, gerontology, anthropology, criminal justice, theology, nursing, counseling or education; **or** be a registered nurse whose duties will be limited to TCM responsibilities only; and at least two years of behavioral healthcare experience.. Must be able to create, read and send e-mail through Microsoft Outlook,

create word documents in Microsoft Word, use Microsoft Outlook calendar and work within an internet/intranet environment.

RC/TCM certification is required. Valid PA driver's license and clean driving record is required. Other certifications as required by national or state governing bodies.

TCMs must hear accurately and possess good listening skills and verbal communication skills. 70% of a TCMs time is spent in community settings and/or on outreach. TCMs must be able to travel within the community; walking, using agency vehicles, and taking public transportation.

The Targeted Case Manager must be available for flexible work schedule, including evenings and weekends. The TCM must have the ability to travel locally using public transportation and the ability to drive an agency vehicle.

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RESIDENTIAL STAFF SUPERVISOR – HOMEWARD BOUND

Description: FT (37.5 hrs.). The Residential Staff Supervisor is a problem solver who communicates to the Program Manager all residential issues. Oversees all aspects of medication management and maintenance of resident records; ensures staff coverage of all shifts. Other related duties.

Location: Oak Lane

Qualifications: High school diploma or GED plus three to five years experience in human services. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment.

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PEER SUPPORT COUNSELOR – FRIENDS CONNECTION PHILADELPHIA

Description: 2 FT (37.5 hrs.) positions. The Friends Connection Program is for participants with co-occurring issues of substance dependency and mental health challenges. The Peer Support Counselor acts as a positive role model for peers who continue to struggle with these issues. Through companionship, peer counseling and skills teaching, the Peer Support Counselor promotes community re-integration. It is the goal of the Peer Support Counselor to support the peer in developing constructive leisure

time activities that enhance a clean and sober lifestyle based on the goals set by the program participants in the intake and assessment process.

Location: Delaware Avenue

Qualifications: Must be Certified Peer Support Counselor or eligible to become a Certified Peer Specialist. A High School diploma or GED plus a minimum of 2 years in recovery from chemical dependency and working an active recovery program is required. Experience in the mental health field and ability with computers a plus.

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SUPPORT STAFF – ABINGTON CONSUMER CENTER

Description: FT (37.5 hrs/wk.) Effectively deals with crisis situations including medical and psychiatric emergencies, problems with premises and accesses resources of the mental health system and the community. Support Staff must be able to work independently and interact effectively with residents of the program. Must maintain strict confidentiality regarding the names and information about residents and obtain releases where appropriate. Other related duties.

Location: Old York Road

Qualifications: High school diploma or GED. One to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment and be certified in Standard First Aid/CPR.

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CERTIFIED PEER SPECIALIST – LANSDALE PEER RESOURCE CENTER

Description: PT (15 hrs. per week). The Peer Specialist understands the recovery principles and the stages of change. She/he effectively deals with crisis situations including medical and psychiatric emergencies, homelessness and accesses resources of the mental health system and the community. The Peer Specialist also engages consumers in daily goal planning and encourages consumers to become involved in building community supports and to participate in advocacy groups. Maintains strict confidentiality at all times. Other related duties.

Location: Lansdale

Qualifications: High school diploma or GED. One to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment. Certified in Standard First Aid/CPR.

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CERTIFIED PEER SPECIALIST – NORRISTOWN STATE HOSPITAL CONSUMER CENTER

Description: PT (22.5 hrs. per week). The Peer Specialist understands the recovery principles and the stages of change. She/he effectively deals with crisis situations including medical and psychiatric emergencies, homelessness and accesses resources of the mental health system and the community. The Peer Specialist also engages consumers in daily goal planning and encourages consumers to become involved in building community supports and to participate in advocacy groups. Maintains strict confidentiality at all times. Other related duties.

Location: Bldg. 6, Norristown

Qualifications: High school diploma or GED. One to three years related experience and/or training. Must be able to create, read and send e-mail through Microsoft Outlook calendar and work in an internet/intranet environment. Certified in Standard First Aid/CPR.

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OUTREACH CASE MANAGER – CONNECT

Description: FT position (37.5 hrs.). Provides case management services to consumers who need help with obtaining resources and services in the community, moving toward the most independent living situation possible, including planning and carrying out changes in the consumer's life.

Location: Long Lane, Upper Darby

Qualifications: Bachelor's Degree (B.A.) from four-year college or university; or one to two years related experience and/or training, or equivalent combination of education and

experience. Has the ability to operate agency van. Must be able to create, read and send e-mail through Microsoft Outlook, create word documents in Microsoft Word, use Microsoft Outlook calendar and work in an internet/intranet environment.

Valid and clean Driver's License, Certified in Standard First Aid/CPR

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MONTGOMERY COUNTY FAMILY EMPOWERMENT SATISFACTION TEAM – FAMILY ADVOCATE

Description: FT (37.5 hrs.) The FEST Family Advocate is responsible for developing and maintaining tools to measure family satisfaction of families whose children have emotional or behavioral concerns that are navigating the public child-serving systems: behavioral health, drug and alcohol, juvenile justice, education and child welfare. FEST Family Advocates gather satisfaction information from families and youth through facilitating focus groups, questionnaires and interviews. FEST Family Advocates are also responsible for reporting satisfaction information to funders, providers and families and youth, through monthly, quarterly and annual reports, with the goal of increasing family and youth input in the development and evaluation of services.

Location: DeKalb Street, Norristown

Qualifications: High school diploma or GED and two to three years of relevant experience navigating the public child-serving systems. In addition, the qualified candidate must have knowledge of principles of recovery and resiliency. Valid driver's license in good standing required. Some travel required primarily in locality and occasionally regional and statewide. Must be able to create, read and send email through Microsoft Outlook, create documents in Microsoft Word, use Microsoft Outlook calendar and work in an internet/intranet environment. Knowledge of other Microsoft office products preferred.

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